

REVISED MEETING AGENDA

MEETING NAME: WISCONSIN ENTERPRISE ARCHITECTURE TEAM (WEAT)
DATE: APRIL 9, 2004
TIME: 8:30 A.M. TO 12:30 P. M.
LOCATION: ADMINISTRATION BUILDING, CONFERENCE ROOM 8F

WEAT Members:

- Group Leader/Chief Enterprise Architect – Ben Banks (a DET representative)
- Lead Technical Enterprise Architect – George Ross (a DET representative)
- Enterprise Architect – Keith Hazelton (UW representative)
- Enterprise Architect – Bud Borja (Milwaukee Co., local government representative)
- Enterprise Architect – Jay Jaeger (DOT, large state agency representative)
- Enterprise Architect – Judy Heil (DATCP, small state agency representative)

DET Support Staff:

Chris Alberts, Patricia Carlson and Dan Proud

Agenda Items:

1. Additions or Corrections to 4-6-04 Minutes – Dan Proud (5 minutes)
2. Review of 4-6-2004 Action Items – Ben Banks (5 minutes)
 - 2.1. Ben: Talk to Keith about availability for 4/15 half-day meeting.
 - 2.2. Dan: Talk to Bud about getting comments to Charter and availability for 4/15 half-day meeting.
 - 2.3. Dan: Send EA Charter and Business Plan to team for comment by 4/7.
 - 2.4. All: Review Charter and Business Plan by 4/8 in preparation for team approval on 4/9 or 4/13.
 - 2.5. Dan: Send out Principles in portions on 4/6, 4/7, and 4/8 in preparation for ratification on 4/9.
 - 2.6. All: Review Principles draft in preparation for ratification on 4/9.
 - 2.7. Patricia: Make arrangements for half-day meeting on 4/15 after Ben and Dan check with Keith and Bud.

4. Review of Revised Time Line – Ben Banks (20 Minutes)

| Date | | Objective |
|-----------|---|---|
| 4/9/2004 | Extended WEAT Meeting | Ratify Charter, Business Plan and |
| 4/12/2004 | Regular WEAT Meeting | Complete Ratification of Principle Document and Provide Scope, Focus and Business Case for EA |
| 4/15/2004 | Extended WEAT Meeting | Ratify Scope, Focus and Business Case for EA |
| 4/15/2004 | Email and make available on WEAT web site the components of the Draft EA Strategy Document: Principles, Charter, Business Plan, Scope, Focus and Business Case for EA | |
| 4/19/2004 | 2:00 PM Due Date/Time of Comments from WEAT members and represented entities regarding any component of EA Draft Strategy Document | |
| 4/20/2004 | Regular WEAT Meeting | Address any outstanding issues regarding and comments from WEAT members and represented entities regarding the components of the Draft of EA Strategy Document: Principles, Charter, Business Plan, Scope, Focus and Business Case for EA |
| 4/23/2004 | Status Meeting with CIO | Provide CIO with Draft EA Strategy Document |
| 4/26/2004 | DET Sr. Leadership Meeting | Provide DET Sr. Leadership with Draft EA Strategy Document |
| 4/26/2004 | Email Domain Managers and Domain Co-Chairs | Provide Domain Managers and Domain Co-Chairs with Draft EA Strategy Document |
| 4/27/2004 | Regular WEAT Meeting - Tentative | Note: We may cancel this meeting |
| 5/3/2004 | 2:00 PM Due Date and Time for Comments from CIO, DET Sr. Leadership, Domain Managers and Domain Co-Chairs regarding Draft EA Strategy Document | |
| 5/4/2004 | Regular WEAT Meeting | WEAT Review of comments from CIO, DET Sr. Leadership, Domain Managers and Domain Co-Chairs regarding Draft EA Strategy Document |
| 5/10/2004 | Begin 10 Business Day Open Review Period | |

3. Resume Discussion of Context, Rationale and Implications for Principles that we did not cover fully in the 4-2-2004 Special WEAT meeting. – Ben Banks (60 minutes)

3.1. Discussion of bulleted rationale and implications for the:

- 3.1.1. Centers of Excellence Principles
- 3.1.2. Data Management Principles
- 3.1.3. System Management Principles
- 3.1.4. Security Principles

4. Review and Approve Revised WEAT Charter – Ben Banks (30 minutes)

5. Review and Approve Revised WEAT Business Plan – Ben Banks (30 minutes)

6. Corrections, Additions and Deletions for Context, Rationale and Implications for Principles items previously discussed at 3-30-04 and 4-2-04 WEAT Meetings – Ben Banks (50 minutes)

- 6.1. User Interface Principles

- 6.1. Application Delivery Principles

- 6.1. Technology Principles

- 6.1. Management and Operations Principles

- 6.1. Enterprise Guiding Principles